



**2014/2015 NEW STUDENT REGISTRATION REQUIREMENTS**

Children must be five years old on or before December 2, 2015 to be eligible for kindergarten in the fall.  
Ask your school about transitional kindergarten for children born between Sept. 1 and Dec. 2.

Sunnyvale School District uses online registration for parents & guardians starting in February. An email address, current proof of residency, birth certificate, immunizations, and TB risk assessment are all required before registration at your home school. You will receive a SNAPCODE from the school to access our registration system after providing the documentation listed below. ➡ **STUDENT IS NOT ENROLLED UNTIL THE ONLINE FORM IS COMPLETE AND SUBMITTED.** ⬅

<p><b>1. FOUR (4) PROOFS OF RESIDENCE &amp; EMAIL ADDR.</b></p> <p>A. ONE PICTURE ID (CDL Preferred)</p> <ol style="list-style-type: none"> <li>1. <b>Calif. Driver's License</b> with current address or DMV-stamped chg. of addr. or computer print out</li> <li>2. Consulate-Issued ID with current address (<i>5<sup>th</sup> proof if address is incorrect</i>)</li> <li>3. Valid Passport with <i>5<sup>th</sup> proof of address</i></li> </ol> <p>B. ONE of the following:</p> <ol style="list-style-type: none"> <li>1. <b>Monthly Mortgage Payment</b> OR</li> <li>2. <b>Lease or Rental Agreement</b> OR</li> <li>3. <b>Monthly Space Rent</b> (Mobile Home Park)</li> <li>4. <b>No Mortgage:</b> Submit ONE of the following:             <ol style="list-style-type: none"> <li>5. Yearly tax assessment post card</li> <li>6. Biannual Tax Bill</li> </ol> </li> </ol> <p>C. ONE of the following <i>original</i> Utility Bill:</p> <ol style="list-style-type: none"> <li>1. <b>Current PG&amp;E bill</b> (all pages)</li> <li>2. <b>Current City Water/Sewer bill</b></li> <li>3. <b>Current Cable bill</b></li> <li>4. <b>Current Phone bill</b> (cell/ and land line)</li> </ol> <p>D. ONE of the following :</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Car Registration</b> (<i>not pink slip</i>)</li> <li><input type="checkbox"/> Recent Payroll Warrant or pay stub</li> <li>1. 1040 Income Tax Form</li> <li>2. Bank Statement</li> <li>3. State or Federal Mail</li> <li>4. To be determined by District Rep.</li> </ul> <p>E. <b>Email Address</b></p> <p><b>Current bills should not be more than 45 days old.</b></p>	<p><b>3. PROOF of TB RISK ASSESSMENT Due at Registration</b></p> <p><b>On a Yellow Calif. Immunization Health Card or MD printout.</b> Required for all Kinders, new students, or returning students if left SC County for 12 months or more. <b>TB risk assessment by a MD required before registration.</b> Evaluation given in USA within 12 months of school Registration. <b>If Positive evaluation – MD recommends IGRA, TST or CXR.</b> <b>IGRA</b> Blood test (repeat if test indeterminate.) <b>IGRA or TST</b> tests must have: 1) Date given, 2) date read, 3) results pos/neg 4) MD's signature or stamp. <b>TST skin test must also have:</b> 5) <b>results in mm.</b> Positive chest X-Ray results must be cleared by a MD before attending school. Students with negative MD assessment may attend school.</p> <p><b>4. PROOF OF CURRENT IMMUNIZATIONS Requirement for Registration; all grades</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>4 Polio</b> at any age or 3 ok for age 6 and below if 1 given after age 4; for age 7 and above 3 ok if 1 was given after age 2.</li> <li><input type="checkbox"/> <b>5 DTaP; or 4</b> for age 6 and below if 1 given after age 4. Age 7 and older if 1 given after age 2.</li> <li><input type="checkbox"/> <b>1 Tdap</b> for grade 7; must be given after age 7</li> <li><input type="checkbox"/> <b>2 MMR</b> for gr K &amp; 7th grade; must be given after age 1.</li> <li><input type="checkbox"/> <b>1 MMR</b> for grades 1–6 and 8; must be given after age 1.</li> <li><input type="checkbox"/> <b>3 Hepatitis B</b> prior to kindergarten entry.</li> <li><input type="checkbox"/> <b>1 Chickenpox</b> (varicella) for under 13 years; 2 doses for age 13 and older; or MD proof of having had the disease</li> </ul> <p><b>5. KINDER or 1<sup>st</sup> Grade PHYSICAL EXAM (CHDP)</b></p> <p><b>Kinder requirement:</b> The CHDP exam can be done by your child's doctor <b>within 18 mos. of 1<sup>st</sup> gr entry</b>, but no later than 5/31 of Kn year. 1<sup>st</sup> Graders with no previous school experience: The CHDP exam should be done within 3 mos. of 1<sup>st</sup> grade entry. No Health Insurance? Call 1-800-689-6669 for free CHDP information. This State Health form is <i>not a substitute</i> for the Yellow California Record of Immunization Health Card.</p>
<p><b>2. PROOF OF AGE REQUIREMENT</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Original Birth Certificate</b> (Born in U.S.A.) Lost birth certificates can be ordered from the County Recorder's Office in County of birth.</li> <li><input type="checkbox"/> Passport (non-USA birth)</li> <li><input type="checkbox"/> Certificate of Live Birth – State issued</li> </ul>	<p><b>6. KINDER or 1<sup>st</sup> Grade ORAL HEALTH EXAM</b></p> <p><b>Kinder requirement or 1<sup>st</sup> Graders with no previous school experience:</b> The Oral Health Exam should be done by your child's dentist <b>12 mos. prior to entry or no later than 5/31 of Kn year.</b> If you do not have a dentist, call the Sunnyvale Children's Dental Center 408-701-5882 for free dental screening.</p>

PO Boxes, business addresses, or your child care provider's address may not be used as your student's residential address. A student must be living in the district full time, seven days a week, at the time of registration. While school is in session registration is at your home school as determined by your address. 1) Any required Affidavits are completed at the district office first before enrolling at your home school. 2) After all of the above requirements have been met; your school will issue you a SNAPCODE. Registration hours: 10-2 M-Th. at school; Summer Registration at District Office: 8-11, 1-4 M-Th. Your student will be enrolled after completing and **submitting** online registration by using your child's unique SNAPCODE.

Registration for the next 2015/2016 school year begins Feb. 2, 2015 through May 29, 2015 at your home school. Once registered, Open Enrollment is accepted for 10 school days from February 2, to February 13, 2015.