



## Spark Charter School Board Special Board Meeting

297 N. Frances St.  
Sunnyvale, 94085

Monday, December 15, 2014  
7:00 p.m.

### A. Opening of Meeting by Board President

Roll Call            Alexandra Zdravkovic \_\_\_\_\_            Jane Lii \_\_\_\_\_  
                                 Christine Hernandez \_\_\_\_\_            Laura Stuchinsky \_\_\_\_\_  
                                 Alyson Abrego \_\_\_\_\_

### B. Approval of Agenda

Moved \_\_\_\_\_    Seconded \_\_\_\_\_    Board Action \_\_\_\_\_

### C. Public Comments on Closed Session Items

### D. Adjourn to Closed Session

Code § 54957(b), Employment: Principal, business manager, curriculum architect

### E. Reconvene to Open Session (~9:15pm)

1. Report from Closed Session

### F. Comments from the Public

*This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.*

*No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.*

### G. Board Members Reports

*The members of the Board may give reports on any activities related to their duties as members of the Spark Charter School Governing Board.*

### H. Action, Discussion, Information Items

1. Discuss/review policy for Board approval of compensation and discuss/approve recommendation for the compensation of the Executive Director based on comparison data
2. Review Spark promotional video
3. January 1<sup>st</sup> conditions update and discussion
  - Curriculum maps 6-8<sup>th</sup> grade
  - Plan for low achieving students, incl. professional development
  - Identify numerically different subgroups other than EL, incl. specific annual actions for each subgroup
  - ELD plan
  - MOU
  - Compliance if charter is LEA

- Provide budget and staffing plan and budget for Special Education
- Pre-service professional development plan for newly hired teachers, incl. specific timing and duration of the training activities

4. Prop 39. Update and discussion
5. Fundraising: Discussion and planning, incl.501c3 status update
6. Open Enrollment: Discussion and info sessions planning
7. Approve 12/1/2014, and 12/8/2014 minutes (attached)

**I. Return to Public Comments**

**J. Adjourn**

**Spark Charter School Board  
Board Meeting**

297 N. Frances St.  
Sunnyvale, 94085

Monday, December 1, 2014  
7:00 p.m.

**A. Opening of Meeting by Board President**

Roll Call	Alexandra Zdravkovic	<u>        x        </u>	Jane Lii	<u>        x        </u>
	Christine Hernandez	<u>        x        </u>	Laura Stuchinsky	<u>        x        </u>
	Alyson Abrego	<u>        x        </u>		

**B. Approval of Agenda**

Moved Christine      Seconded Jane      Board Action 5-0 approved

**C. Public Comments on Closed Session Items**

None

**D. Adjourn to Closed Session**

Code § 54957(b), Employment: Principal, Curriculum Director, Business Manager

**E. Reconvene to Open Session (~8:00pm)**

Report from Closed Session

1. Laura made motion, seconded by Christine to contract with independent contractors for the execution of business manager responsibilities until a business manager is hired. Board voted 5-0 to approve motion.

**F. Comments from the Public**

None

**G. Board Members Reports**

No reports

**H. Action, Discussion, Information Items**

- Adopt conflict of interest code

Alex explained the changes proposed by Santa Clara County staff to Spark's existing code of contact. Jane made a motion that the Board approves the modification. Laura seconded the motion. Board approved 5:0.

- January 1<sup>st</sup> conditions update and discussion

Jane summarized the info she had gathered regarding improvements we might want to make to our special education program. Board discussed the proposal. Alex made a motion to modify the budget to accommodate the addition of several special ed positions. Laura seconded the motion. Board approved motion 5:0.

- Prop 39: District's response and discussion

Discussed District's response. Alex to consult with Spark's counsel.

- PCSGP grant and charter term update

Discussed letter sent to the County. Waiting to hear County's decision regarding when term question will be considered by County.

- Open Enrollment and info sessions discussion and task assignment

Discussed Alex's proposed timeline, tasks and number of info sessions.

- Fundraising: general update, incl.501c3 and fiscal sponsor status update

Carry over to next month.

- Approval of articles for posting to FaceBook/Website

Motion to allow Christine to post relevant articles on the website. Laura seconded the motion. Board approved motion 5:0.

- Approval of Nov 20, and Nov 24 minutes

Alyson made a motion to approve minutes, Jane seconded motion. Board approved 5:0.

## **I. Return to Public Comments**

None

## **J. Adjourn**

President adjourned the meeting at 10:10 PM.

**Spark Charter School Board  
Board Meeting**

297 N. Frances St.  
Sunnyvale, 94085

Monday, December 1, 2014  
7:00 p.m.

**B. Opening of Meeting by Board President**

Roll Call	Alexandra Zdravkovic	<u>    x    </u>	Jane Lii	<u>    x    </u>
	Christine Hernandez	<u>    x    </u>	Laura Stuchinsky	<u>    x    </u>
	Alyson Abrego	<u>    x    </u>		

**B. Approval of Agenda**

Moved Christine      Seconded Jane      Board Action 5-0 approved

**C. Public Comments on Closed Session Items**

None

**D. Adjourn to Closed Session**

Code § 54957(b), Employment: Principal, Curriculum Director, Business Manager

**E. Reconvene to Open Session (~8:00pm)**

Report from Closed Session

2. Laura made motion, seconded by Christine to contract with independent contractors for the execution of business manager responsibilities until a business manager is hired. Board voted 5-0 to approve motion.

**F. Comments from the Public**

None

**G. Board Members Reports**

No reports

**H. Action, Discussion, Information Items**

- Adopt conflict of interest code

Alex explained the changes proposed by Santa Clara County staff to Spark's existing code of contact. Jane made a motion that the Board approves the modification. Laura seconded the motion. Board approved 5:0.

- January 1<sup>st</sup> conditions update and discussion

Jane summarized the info she had gathered regarding improvements we might want to make to our special education program. Board discussed the proposal. Alex made a motion to modify the budget to accommodate the addition of several special ed positions. Laura seconded the motion. Board approved motion 5:0.

- Prop 39: District's response and discussion

Discussed District's response. Alex to consult with Spark's counsel.

- PCSGP grant and charter term update

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Discussed Alex's proposed timeline, tasks and number of info sessions.

- Fundraising: general update, incl.501c3 and fiscal sponsor status update

Carry over to next month.

- Approval of articles for posting to FaceBook/Website

Motion to allow Christine to post relevant articles on the website. Laura seconded the motion. Board approved motion 5:0.

- Approval of Nov 20, and Nov 24 minutes

Alyson made a motion to approve minutes, Jane seconded motion. Board approved 5:0.

#### **I. Return to Public Comments**

None

#### **J. Adjourn**

President adjourned the meeting at 10:10 PM.

# Spark Charter School Special Board Meeting Minutes

297 N. Frances St.  
Sunnyvale, 94085

Monday, December 8, 2014  
7:00 p.m.

- **Opening of Meeting by Board President**

Roll Call	Alexandra Zdravkovic	<u>        x        </u>	Jane Lii	<u>        x        </u>
	Christine Hernandez	<u>        x        </u>	Laura Stuchinsky	<u>        x        </u>
	Alyson Abrego	<u>                        </u>		

- **Approval of Agenda**

Moved Jane Seconded Alex Board Action 4:0 approved

- **Public Comments on Closed Session Items**

None

- **Adjourn to Closed Session**

Code § 54957(b), Employment: Principal

- **Reconvene to Open Session (~7:30pm)**

1. Report from Closed Session

None

- **Comments from the Public**

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- **Board Members Reports**

*The members of the Board may give reports on any activities related to their duties as members of the Spark Charter School Governing Board.*

- **Action, Discussion, Information Items**

- Discuss consultant agreements. Meet with Liane Zimny, Education Operations Consultant: Liane shared her background. Board discussed with Liane issues we would be interested to have her help on.
- Discuss/review policy for Board approval of compensation and discuss compensation of Executive Director: Postpone to next meeting.
- January 1<sup>st</sup> conditions update and discussion
  - Curriculum maps 6-8<sup>th</sup> grade: Under development
  - Plan for low achieving students, incl. professional development:

Under development

- Identify numerically significant subgroups other than EL, incl. specific annual actions for each subgroup  
Laura will work on this
  - ELD plan  
Completed
  - MOU  
Waiting for final draft from County
  - Compliance if charter is LEA  
Jane checking on November submission
  - Provide budget and staffing plan and budget for Special Education  
Under development
  - Pre-service professional development plan for newly hired teachers, incl. specific timing and duration of the training activities.  
Under development
- 
- Prop 39. Update and discussion  
Discussed next steps.
  - Fundraising: Discussion and planning, incl.501c3 status update  
Postpone to next meeting.
  - Open Enrollment: Discussion and info sessions planning  
Postpone until meeting
  - Approve 12/1/2014 minutes (attached)  
Postpone to next meeting
- 
- **Return to Public Comments**  
None
  - **Adjourn**  
President adjourned the meeting at 10:25 PM