



## Spark Charter School Regular Board Meeting

Spark Charter School, Room 4  
739 Morse Avenue, Sunnyvale  
Monday, Dec. 7, 2015 - 6:30p.m.

### A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	<u>          x          </u>	Jane Lii	<u>          x          </u>
	Christine Hernandez	<u>                          </u>	Laura Stuchinsky	<u>          x          </u>
	Karen Gumaer	<u>          x          </u>		<u>                          </u>

### B. Approval of Agenda

Moved Laura                      Seconded Jane                      Board Action 4:0 approved

### C. Comments from the Public

None

### D. Announcements

None

### E. Review/Discussion/Updates

1. Review and discuss budget  
Revenue and expenses lower than had been budgeted in November. Jennifer Afdahl-Rice (Charter School Management Corporation) and Martha Branch (Spark business manager) shared proposed modifications to the budget in the areas of special education, materials for after school care, and substitutes. They will continue to review the budget and bring suggestions forward.
2. PCSGP grant update  
Discussed need to confirm that PCSGP funds unspent in year one can be spent in year two. Board discussed spending a portion of the grant funds to purchase additional classroom materials now. Bill will determine priorities.
3. Principal update  
Bill has done a few observations in different classrooms of reactive SEL. Report cards are going out January 13. Using "Understanding by Design" template in classrooms to support project based learning. Will do more with Understanding by Design on December 18 at the in service training. Schedule follow up meeting to discuss how to institute informal and/or formal assessment processes apart from the state standardized test.  
Anticipate giving all required California English Language Development Tests (CELDT) by end of the week. When staff has a clearer idea how many English Language (EL) learners we have, we may need to hire an EL teacher.
4. Open enrollment, incl. info session outreach and organization update

Board discussed accepting more out of district students. Christine has developed draft enrollment form and is seeking review and comment. When finalized, she will post on Spark's website. Will recruit parent(s) to organize this effort. Will ask Christine to provide guidance. Discussed the need to gather photos and video clips of student projects for info sessions and website.

5. Prop 39 response update

Spark is preparing a response to the District's letter.

6. Fundraising update

Discussed content and status of fundraising letter. Karen and Jane will work on letter with Jag and give him green light to send. Discussed status of corporate matching.

**F. Review and Action Items**

1. Approve 9/21/2015, 11/02/2015, and 11/30/2015 minutes

Laura made motion to approve to 11/02/2015 and 9/21/2015. Jane seconded the motion. Motion approved 3-0-1 with Karen abstaining and Laura, Alex and Jane voting to approve.

Laura made motion to approve 11/30/2015 minutes. Alex seconded the motion, which was approved 3-0-1 with Jane abstaining and Laura, Alex and Karen voting to approve.

**G. Closed Session**

1. Public Employment: Curriculum Consultant, Executive Director

**H. Reconvene to Open Session**

1. Report out on action taken in Closed Session, if any.

Board voted unanimously to post the curriculum consultant position.

**I. Adjourn**

Meeting adjourned at 9:45pm