



# Spark Charter School Regular Board Meeting

739 Morse Ave, Rm 2  
Sunnyvale CA 94085

Monday, October 16, 2017 – 7:00 p.m.

## A. OPENING OF MEETING BY BOARD PRESIDENT

Roll Call	Niti Madan _____	Mayuri Vasireddi _____ <b>x</b>
	Shannon Heidemann _____ <b>x</b>	Laura Stuchinsky _____ <b>x</b>
	Karen Gumaer _____ <b>x</b>	

## B. APPROVAL OF AGENDA

Moved Shannon      Seconded Karen      Board Action 4-0

## C. Comments from the Public

*This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.*

*No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.*

None

## D. Closed Session

**approx. 1 hour starting at 8:30PM**

1. Employee Evaluation
2. Student Discipline
3. Public Employment - Ignite director

Brandie Wibberley was offered the full-time position of Ignite director.

## E. Reconvene to Open Session

Report out on actions taken in Closed Session, if any.

## F. COMMUNICATIONS

**10min**

### 1. Comments from the public

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.

No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or the Executive Director to put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.

Nancy Agaiby discussed her child's special-ed situation with the board.

### 2. Recognition of the community

Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a Board Member if you are not able to attend.

Laura recognized the staff for their work on student conferences.  
Mayuri recognized the work she observed in her classrooms/observations  
Laura recognized Kinder classroom implementation of Responsive classroom

### 3. Announcements

The members of the Board may give brief announcements/reports on any activities related to their duties as members of the Spark Charter School Governing Board.

**The order of agenda items may be changed at the meeting**

None

## **G. CONSENT AGENDA**

1. Approve 10/02 minutes  
Postponed to next board meeting.

## **H. OLD BUSINESS**

1. Parent volunteering training update - Chris/Board (10 mins)
  - a. Chris gave an update on parent volunteering happening in various classrooms and work with Pam to come up with a plan for training new parents. Possibility of responsive classroom training.
2. Classroom/Field trip volunteering procedures - Mayuri (10 mins)
  - a. Discussion on documentation check responsibility. Classroom / Field-trip coordinator is responsible to check the validity of the docs. Chris will meet with Yuvika to formally document the process.
3. Short-term financing approval - Martha (10 mins)
  - a. Cash flow shortage - initial state reimbursement based on last year's ADA. Shortage until March. Martha compared offerings from 4 lenders and picked CAM. Board approved the proposal.
4. Charter renewal update and discussion - Alex/Laura/Chris (30 mins)
  - a. charter renewal document editing in progress. Chris is working with staff to make sure all required information is included.
5. Director's update (enrollment, prop 39 etc) - Chris (10 mins)
  - a. Chris updated on current enrollment and prop 39 work. Updates on teacher training and Martha's application for a teacher training grant.
6. Election of officers - Board (10 mins)
  - a. President - Niti Madan
  - b. Vice President - Laura Stuchinsky
  - c. Secretary - Shannon Heidemann
  - d. Treasurer - Mayuri Vasireddi
  - e. Member at large - Karen Gumaer
7. Adoption/Update of Spark policies - Board (10 mins)
  - a. Policies are being worked on. Mayuri is working on the rough drafts and will be sharing them for feedback. They will be presented in the upcoming board meetings for approval.

**ADJOURN**

**(9:30 PM)**

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