



Spark Charter School Special Board Meeting Minutes

Spark Charter School, Room 4
739 Morse Avenue, Sunnyvale
Monday, Sept. 28, 2015 - 6:30p.m.

A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> x </u>
	Christine Hernandez	<u> x </u>	Laura Stuchinsky	<u> x </u>

B. Approval of Agenda

Moved	Christine	Seconded	Jane	Board Action	4-0 approve
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C. Comments from the Public Regarding Closed Session Items

No public comments

D. Closed Session

1. Public Employment: afterschool consultant, business manager
2. Employee Release: executive director

E. Reconvene to Open Session

1. Public employment
 - a) Board voted against hiring an afterschool consultant
 - b) Board directed Danni to initiate process to hire a business manager.
2. Employee Release: executive director
 - a) No action taken

F. Comments from the Public

Umit, a parent and Magnolia board member, offered the support of some of Magnolia's experts to assist Spark with some of its compliance tasks until the school is fully staffed again.

G. Announcements

None

H. Review/Discussion

1. Discuss extended care structure and staffing:
Danni has requested that Board release her from the responsibility of overseeing childcare program. Board discussed several options to achieve this goal. Laura offered to do some research and will bring back findings to board for consideration.

2. Review/clarify Superintendent/Principal responsibilities:
Danni expressed concern about her capacity to oversee the enrichment programs (See item I.2) and handle business issues now that that position is vacant.
3. Discuss Spark calendar revision and adjustment of instructional day schedule due to school closure:
Board discussed state requirements. Will need to get more information regarding requirements for instructional minutes before determining if a change in calendar is required.
4. Update on Prop 39 outreach plan:
Alexandra has lined up one parent to design and print flyers. Alex is arranging for a parent to handle Facebook account, Alex is looking for a parent to organize outreach to daycare centers and other sites, such as library.
5. Update on board member resignation and appointment of nominating committee to designate qualified candidates for election to the governing board:
Alexandra has appointed three people to a nominating committee that will identify potential candidates to fill board vacancy.
6. Discuss science camp location and possibilities for 5/6 combo
Alex will ask classroom coordinator to find out more about cost and availability.

I. Review and Action Items

1. Approve 6/29/2015 and 7/13/2015 minutes
Alexandra made motion to approve minutes. Jane seconded motion. Motion approved 3-0 by Jane, Alexandra and Laura.
2. Review after-school enrichment program offerings and decide whether programs shall be continued.
Laura made motion to temporarily suspend after school programming due to additional insurance requirements made by District and limited bandwidth of staff and board. Alexandra seconded. Motion passed 4:0, Christine, Alex, Jane and Laura voted affirmatively.
3. Adopt fiscal policy
Move to approve, Alex seconded. Motion approved by 3-0 with Jane, Alexandra, and Laura voting to approve (Christine had left before board voted on this item.)

J. Adjourn

Meeting adjourned by Board president at 10:45 PM