



# Spark Charter School Special Board Meeting Minutes

Spark Charter School, Room 4  
739 Morse Avenue, Sunnyvale  
Monday, August 17, 2015 - 6:30p.m.

**A. Opening of Meeting by Board President**

Roll Call	Alexandra Zdravkovic	x		Jane Lii	x
	Christine Hernandez	x		Laura Stuchinsky	x
	Alyson Abrego	x			

**B. Approval of Agenda**

Moved	Alexandra	Seconded	Christine		Board Action	3-0 approved (Christine, Alex & Laura. Alyson and Jane arrived after the vote.

**C. Comments from the Public Regarding Closed Session Items**

No public comments

**D. Closed Session**

1. Personnel

**E. Reconvene to Open Session**

No action taken

**F. Comments from the Public**

No public comments

**G. Announcements**

Laura reported on status of state tax exemption

**H. Review/Discussion**

1. Opening Day Procedures, Guests  
Reviewed plan for opening date
2. Budget Update  
Danni provided clarification on salary for one staff position
3. Enrollment Update  
Christine provided an update on enrollment.
4. Fundraising Update  
Discussed fundraising letter.

## I. Review and Action Items

1. Approve 8/10/2015 board meeting minutes

No action

2. Request to approve updated Budget

No action

3. Request to approve Food Services Agreement with Sunnyvale Elementary School District

Laura made motion to approve the District's food services agreement. Alyson seconded the motion. Motion approved 5:0 (Christine, Alyson, Alexandra, Jane and Laura voted to support).

4. Request to approve technology purchases

Jane made motion to approve software licenses for staff computers and to buy one additional computer for staff. Alexandra seconded motion. Motion approved 5:0 (Christine, Alyson, Alexandra, Jane and Laura voted to support).

5. Request to approve lunch duty assistants.

Jane made motion to approve lunch duty assistants. Alyson seconded the motion. Motion approved 4:0. (Alyson, Alexandra, Jane and Laura voted to support. Christine left the meeting before vote taken.)

6. Request to approve Parent Handbook

Alexandra made a motion to approve handbook with discussed modifications. Jane seconded the motion. Motion approved 4:0. (Alyson, Alexandra, Jane and Laura voted to support. Christine left the meeting before vote taken.)

## J. Adjourn

Meeting adjourned by Board president at 9:00 PM