



Spark Charter School Board Meeting

279 N. Frances St., Sunnyvale
Monday, August 03, 2015- 7:00 p.m.

A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	x	Jane Lii	x
	Christine Hernandez	x	Laura Stuchinsky	x
	Alyson Abrego	x		

B. Approval of Agenda

Moved	Laura	Seconded	Christine	Board Action	4-0 approved (Alyson arrived after vote taken)
	_____		_____		_____

C. Comments from the Public

None

D. Announcements

None

E. Review/Discussion

a. Enrollment and Lottery Update

Christine briefed board on current enrollment per grade.

b. Budget Update

Jennifer from CSMC provided a status report on the budget, on-boarding new staff, accounts payable, and closing out 2014-15 fiscal year.

c. Class schedule

Danni shared the revised class schedule with the board. Schedule balances program objectives and logistical constraints.

d. Free/reduced lunch program

Board discussed with Jennifer the possibility of circulating a CSMC form that would gather info regarding eligibility for free/reduced lunch program.

e. Curriculum update

Danni provided update on curriculum and books/materials that have been ordered.

- f. Technology committee update
Danni briefed board on technology donations and purchases –anticipated and made.
- g. Fundraising committee update
Carry item over to future meeting
- h. Enrichment Programs update
Carry item over to future meeting
- i. Phone Service
Carry item over to future meeting
- j. Fingerprinting: Parents/volunteers
Carry item over to future meeting
- k. Volunteer Task Force: School Opening Preparation
Carry item over to future meeting

F. Review and Action Items

- 1. Approve 7/13/2015; 7/16/2015; 7/20/2015 board meeting minutes
Carry item over to future meeting
- 2. Review and approve
 - a. After-school Extended Care: Program, Director Posting, Fee Schedule
Action: Laura made motion to authorize Danni to hire extended care program director as a ¾ time position. Hire two after school aides (hourly, part-time). Utilize sliding scale Christine developed. Christine seconded motion. Motion approved 5-0 by Laura, Christine, Alexandra, Alyson, and Jane.
 - b. Food Services Contract with Sunnyvale Elementary School District
Carry item over to future meeting
 - c. Substitute pay rate
Action: Christine made a motion to pay substitute teachers \$130/day. Alexandra seconded the motion. Motion approved 5-0 by Laura, Christine, Alexandra, Alyson, and Jane.
 - d. Janitorial service: salary rate, job posting
Action: Motion by Laura to authorize Danni to hire 1 FTE janitor. Christine seconded motion. Motion approved 5-0 by Laura, Christine, Alexandra, Alyson, and Jane.
 - e. Lunch duty supervision hiring: job posting, pay rate
Action: Motion by Alexandra to authorize Danni to hire lunch duty supervision aide as

needed. Motion seconded by Laura. Motion approved 5-0 by Laura, Christine, Alexandra, Alyson, and Jane.

f. Instructional Aides: job posting, pay rate

Action: Motion by Jane to authorize Danni to hire instructional aides on a hourly basis.

Motion seconded by Alyson. Motion approved 5-0 by Laura, Christine, Alexandra, Alyson, and Jane.

g. Parent Handbook

Carry item over to future meeting

h. Fundraiser event: School T Shirt

Action: Motion by Alyson to authorize Danni to buy school t shirts. Motion seconded by Jane. Motion approved 5-0 by Jane, Christine, Alexandra, Alyson, and Laura.

G. Consent Items

a. Santa Clara County Office of Education: Memorandum of Understanding

Continued to next meeting.

b. Personnel new hires

c. Summer Institute Trainers Service/Fees

d. Classroom materials purchase

e. Textbook purchase

f. Technology purchase

g. Employee Handbook and Agreements – Final Copy

h. Opening Day Activities/Schedule

i. Back-To-School Schedule/Agenda

Action: Motion by Laura to approve items b – i. Motion seconded by Jane. Motion approved 3-0 by Jane, Alexandra and Laura. (Christine and Alyson left the meeting prior to this item.)

H. Adjourn

Meeting adjourned by Board president at 11pm