



Spark Charter School Minutes Regular Board Meeting

739 Morse Ave Rm 4

Sunnyvale 94085

Monday, August 21, 2017 – 7:00 p.m.

A. OPENING OF MEETING BY BOARD PRESIDENT

Roll Call	Niti Madan _____	Mayuri Vasireddi _____ x
	Shannon Heidemann _____ x	Laura Stuchinsky _____ x

B. APPROVAL OF AGENDA

Moved Shannon Seconded Mayuri Board Action 3-0 approved

C. Comments from the Public

10 min

None

D. Closed Session

approx. 15min

1. PUBLIC EMPLOYMENT: Executive Director

E. Reconvene to Open Session

Report out on actions taken in Closed Session, if any.

F. COMMUNICATIONS

10 min

1. Comments from the public

None

2. Recognition of the community

Thank Kindergarten teachers for K playdate. Went really well. Teachers came in with a lot of enthusiasm. Returning teachers great at welcoming and integrating new teachers. Special thanks to parents who came out on Saturday to organize and clean the school. They did a wonderful job. It made a great impact. Number of people came to the ice cream social. A lot of ice cream was eaten. Recognize Susannah and Pearline for their work setting up computers. Bravo to Nahil for organizing and supervising the campus clean up. Lori also did a great job setting up special ed room in office.

3. Announcements

None

G. CONSENT AGENDA

1. Approve correction to 6/26/17 minutes and approve minutes for 6/11/17, 7/17/17, 8/7/17, and 8/15/17. Shannon made a motion to approve the consent agenda. Motion seconded by Mayuri and approved 3-0 with Shannon, Mayuri and Laura voting affirmatively.

H. OLD BUSINESS

1. Director's update (including MS schedule, current enrollment, behavioral and classroom management training) – Chris
Enrollment expected to be very strong this year.
Classrooms almost ready. Susannah and Pearline were here Saturday and Sunday setting up the computers. Google groups, teacher groups and class lists. Chris walked through a typical day for Middle School. Will modify as needed.
2. Budget - Martha & Miles (CSMC) (30 min.)
Still wrapping up 2016-17 school year budget. Seeking report from county on special ed funding to finalize budget report. When completed will send to County Board of Education and State. After that auditors will review Spark's view. Mid-December final audited budget will be released.

Martha and Miles are working on 2017-18 budget.

HR completed on-boarding four new teachers on re benefits, retirement, employee handbook, alarm codes. Had insurance representative come speak to teachers about benefit options. Copier company briefed all teachers on use of copiers. Janitorial service starting again tonight.

Ice cream social last week went well. Lot of excitement, good turnout.

3. Board Members: Announce applicants for Board seat - Board nomination committee
We have three applicants for the 5th seat on the board: Brandi Wibberley, David O'Brian, and Karen Gumaer.
Brandi and her family joined Spark last year. She has two children entering, 1st and 7th grades. She is a preschool teacher with experience working with children 6 weeks old to 12 years old. She is making an effort to line up more afterschool activities for Spark.
David is a founding member of Spark. He's an avid cyclist, working in high tech, and has been an active volunteer on Spark's tech committee.
Karen Gumaer was a founder of Discovery Charter in San Jose and served on its board for many years. She served as an advisor to Spark's founders, who used Discovery as one of its models. Karen is a trained attorney and a certified teacher. She currently teaches at Athena Academy, a 1st-8th grade school for dyslexic children in Palo Alto.
4. Status report on Charter renewal - Chris/Laura
Laura shared proposed revision to mission statement for renewal. Teachers will provide additional input. Laura will work with Martha on checklist provided by Charter School Development Center.

5. Ignite- Follow up regarding professional days.
Chris will discuss with Gayatri and make a determination.

6. Consultant - approve contract for leadership development consultant
Laura made a motion for Spark to hire a consultant for \$5,000 to work with the board and Ex Director on leadership development. Motion seconded by Mayuri and approved 3-0 with Mayuri, Shannon and Laura voting affirmatively.

ADJOURN

(9:10 PM)