



Spark Charter School Regular Board Meeting Minutes

Spark Charter School, Room 4
739 Morse Avenue, Sunnyvale
Monday, June 20, 2016 - 6:30p.m.

1041 McCue E Ave. San Carlos, CA 94070
(Executive Director calling in from San Carlos location)

A. OPENING OF MEETING BY BOARD PRESIDENT

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> x </u>
	Niti Madan	<u> x </u>	Laura Stuchinsky	<u> x </u>

B. APPROVAL OF AGENDA

Moved Niti Seconded Laura Board Action 3-0

Jane arrived after the agenda was approved.

C. Comments from the Public

None

D. Closed Session

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Staff
2. PUBLIC EMPLOYMENT: Teachers

E. Reconvene to Open Session

No action taken

F. COMMUNICATIONS

1. Comments from the public

None

2. Recognition of the community

None

3. Announcements

Yuvika's Spark e-mail account was hacked and a message purporting to be from her was sent out to everyone in her contact list. Martha will ask Yuvika to send an alert to all those who may have received the e-mail not to respond to the message.

G. CONSENT AGENDA

1. Approve minutes: May 16, 2016 minutes; June 6, 2016 minutes
Alex made motion to approve minutes, seconded by Niti. Motion approved 3-0 with Alex, Niti and Laura voting affirmatively. (Jane arrived after action was taken on the consent agenda.)

H. OLD BUSINESS

1. LCAP approval
Board discussed LCAP draft and next steps.
2. Budget update and approval – Martha
Board will determine if the School will make any further PCSGP expenditures until after July 1. Will discuss at July meeting.
Martha is investigating new options for health care.
3. Director's report and discussion (charter school presentation, enrollment, summer work projects) – Chris.
Chris was not in attendance for health reasons. In his absence, Martha explained the support staff needs on campus cleaning projects in advance of District's inspection on June 30. Niti will organize parent recruitment effort.
4. Prop 39 and facilities update and FUA approval – Chris
Board discussed Facility Use Agreement (FUA) in Chris' absence.
5. Approve Charter Safe insurance policy renewal
Laura made motion to approve policy renewal. Jane seconded motion. Motion approved 4-0 with Jane,

Alex, Niti and Laura voting affirmatively.

6. Approve revision 1.1 of fiscal policy
Modification to proposed changes:

Laura made a motion to modify the first sentence on Page 4, *Purchasing Procedures*, to read: "All purchases shall include a good faith effort to secure the lowest possible cost for comparable goods or services at the desired level of quality." Motion was seconded by Jane and approved 4-0, with Jane, Alex, Niti and Laura voting affirmatively.

I. NEW BUSINESS

1. New board member approval: Mayuri Vasireddi

Laura made motion to appoint Mayuri Vasireddi to the board. Jane seconded the motion. Motion approved 4-0, with Niti, Jane, Alex, and Laura voting affirmatively.

J. ADJOURN (9:30 PM)

Meeting adjourned at 10:15pm