



**Spark Charter School  
Regular Board Meeting Minutes**

297 N. Frances St.  
Sunnyvale, 94085

Monday, April 20, 2015  
7:00 p.m.

**A. Opening of Meeting by Board President**

Roll Call	Alexandra Zdravkovic	<u>      x      </u>	Jane Lii	<u>      x      </u>
	Christine Hernandez	<u>      x      </u>	Laura Stuchinsky	<u>      x      </u>
	Alyson Abrego	<u>      x      </u>		

**B. Approval of Agenda**

Moved   Jane                   Seconded                   Christine                   Board Action       **5-0**      

**C. Public Comments on Closed Session Items**

- 1) Public Employment: Business manager, Curriculum resource, Teachers

**D. Adjourn to Closed Session**

**E. Reconvene to Open Session**

1. Report out on action taken in Closed Session, if any.

No action taken.

**F. Approval of Minutes**

Special Board Meeting March 03/16/2105 (attached below)

Moved                    Seconded                    Board Action                     
No action taken.

Special Board Meeting March 03/30/2105 (attached below)

Moved                    Seconded                    Board Action                     
No action taken.

**G. Comments from the Public**

None

**H. Announcements**

None

## **I. Review and Discussion (Tsai)**

- 1) Teacher hiring process: discuss teacher contract and decision process

Danni summarized status of hiring process with teacher candidates and next steps.

- 2) Curriculum update (scope and sequence, committee)

First meeting of curriculum committee is scheduled for Wednesday. Four people will be serving on it, in addition to Danni, including two board members (Alex and Jane).

- 3) Prop 39 update:

Discussed components of Prop 39 response. Alex will follow up with YM&C.

- 4) Discuss board policies

Board needs to work on these. Carry over as action item to next meeting.

- 5) Financials: Year One budget, PCSGP budget, Discuss accounting responsibilities

Reviewed year one budget. Discussed scheduling a mini training on PCSGP for the board at next board meeting. CSMC will set up our accounting system.

- 6) Review before/after school programs

Carry over to future meeting

- 7) Social committee update

Alyson and Alexandra will suggest activities that the social committee might lead. Laura and Jane will organize fundraising committee.

- 8) Discuss information system

Discussed needs for central access of key documents and software solution to organize parent community, classrooms activities, and other extra-curricular activities. Carry over to future meeting.

## **J. Review and Action Items (Tsai)**

- 1) Enrollment update, decide classroom configurations

Motion by Christine to offer 11 spots to out of district and four to in district students on the wait list. No action on classroom configuration.

Moved: Christine \_\_\_\_\_ Seconded: Laura \_\_\_\_\_ Board Action: 4-0 (Vote by Alyson, Christine, Jane and Laura, abstention by Alexandra)

- 2) Board ratification of consulting agreement with Liane Zimny

Moved \_\_\_\_\_ seconded \_\_\_\_\_ Board Action \_\_\_\_\_  
No action taken.

- 3) Curriculum Resource job description approval

Laura moved to approve the draft job description. Jane seconded the motion, which was approved unanimously.

Moved: Laura\_\_\_\_Seconded: Jane\_\_\_\_\_Board Action: 5-0 (Vote by Alyson, Christine, Jane, Laura, and Alexandra)

4) Decide whether to use district or other food service

Laura made a motion that Spark use the District’s food service. Christine seconded the motion, which was approved unanimously.

Moved: Laura\_\_Seconded: Christine\_\_Board Action: 5-0 (Vote by Alyson, Christine, Jane, Laura, and Alexandra)

5) Authorize outstanding payments

Moved\_\_\_\_\_seconded\_\_\_\_\_Board Action\_\_\_\_\_

No action needed

**K. Adjourn**

Board President adjourned meeting at 10:40pm

