



Regular Board Meeting Minutes

Spark Charter School, Room 4
739 Morse Avenue, Sunnyvale
Monday, April 4, 2016 - 6:30p.m.

A. OPENING OF MEETING BY BOARD PRESIDENT

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> x </u>
	Karen Gumaer	<u> x </u>	Laura Stuchinsky	<u> x </u>
	Niti Madan	<u> x </u>		<u> </u>

B. APPROVAL OF AGENDA

Moved Niti Seconded Laura Board Action 5-0

C. Comments from the Public

None

D. Closed Session

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Educators, Staff

E. Reconvene to Open Session

Report out on actions taken in Closed Session:
No action taken

F. COMMUNICATIONS

1. Comments from the public

None

2. Recognition of the community

Recognize all of the teachers for the week of March 28 – April 1: Melissa, Usha, Emily, and Martha, who did a great job at Buck Institute workshop; Wayne, Brittany, and Emily for going to the science camp with the 5/6th grade; Amanda for being the only regular teacher on campus.

Board wanted to recognize all of the PSC members who organized the wonderful walkathon. Board also wanted to extend its thanks to the classroom coordinators, parents and teachers who organized the great raffle baskets.

And, the board wanted to say thank you again to all of the parents who attended the District's board meeting regarding Proposition 39, many with their children.

3. Announcements

Karen Gumaer announced her resignation from the board due to familial and work demands. Her resignation is effective immediately.

G. CONSENT AGENDA

1. Minutes from March 21, 2016

Niti made motion to approve the minutes, Alex seconded the motion. Motion approved 4-0 with Jane, Niti, Alex and Laura voting affirmatively.

H. OLD BUSINESS

1. Director's Report – Chris

Four of Spark's teachers attended Buck Institute at the Tech Museum on project-based learning. They have already been incorporating these ideas into their classes. Remainder will attend over the summer.

2. Enrollment Report – Chris

New enrollment for 2016-2017 school year is currently up to 325-330, with 170 in district students on wait list. High take-up rate with approximately 85% accepting offers.

3. Prop 39 and facilities update – Chris

Current District's facility use agreement concludes June 30 and begins again August 5. Spark will have access to the administrative office during the summer.

The Sunnyvale School District approved its final Proposition 39 facility offer for Spark at the District's March 29, 2014 meeting. The offer provides the same number of classrooms Spark currently has, including Room 4. However, the District increased its projected Average Daily Attendance to 191.9. This load number is higher than the District's actual classroom number. Chris asked Superintendent Picard to remedy their proposal by reducing the ADA for Spark by 25 students. This would not change the number of rooms that the District has offered. Superintendent Picard declined. Spark is pursuing this conversation and other options to ensure school class sizes are appropriate to our program and student needs.

Board members concurred with Chris' recommendation that we accept the offer under protest.

I. NEW BUSINESS

1. Review and approve PCSGP audit related policies and documents – Martha, Chris

- a) PCSGP (Public Charter School Grant Program) auditors are coming on April 5-6 to meet with staff, faculty, parents and board as well as to review Spark's records. Staff has gathered all of the written information that the auditors have requested.
- b) Employee evaluation policy: Alex made motion to approve employee policy, removing item 3. Laura seconded motion. Approved 4-0 with Alex, Jane, Niti and Laura voting affirmative.
- c) Executive Director performance evaluation policy and evaluation form: Alex made motion to approve policy, excluding the timeline, and evaluation form. Laura seconded motion. Approved 4-0 with Alex, Jane, Niti and Laura voting affirmative.
- d) Dispute Resolution Policy
Alex made a motion to approve version 1 of the two dispute resolution policies under consideration, with the inclusion of the "background" paragraph from version 2. Laura seconded motion. Motion approved 4:0. Approved 4-0 with Alex, Jane, Niti and Laura voting affirmative.

2. Review and approve revised employee handbook

Spark attorney is still reviewing. This will be carried over to a future meeting.

3. Review board member roster and terms

Alex noted that the Board will need to reconstitute its board nomination committee. In

addition to Karen's resignation notice, the terms of three board seats (one currently occupied by Karen) expire in June 2016. The two remaining seats will expire in June 2017.

J. ADJOURN (9:44 PM)