



## Spark Charter School Minutes Board Meeting Minutes

Spark Charter School, Room 4  
739 Morse Avenue, Sunnyvale  
Monday, March 21, 2016 - 6:30p.m.

### A. OPENING OF MEETING BY BOARD PRESIDENT

Roll Call	Alexandra Zdravkovic	<u>          x          </u>	Jane Lii	<u>          x          </u>
	Karen Gumaer	<u>                          </u>	Laura Stuchinsky	<u>          x          </u>
	Niti Madan	<u>          x          </u>		<u>                          </u>

### B. APPROVAL OF AGENDA

Moved Alex                      Seconded Jane                      Board Action 4-0

### C. Comments from the Public

*This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.*

*No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.*

### D. Closed Session

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Educators, Staff

### E. Reconvene to Open Session

Report out on actions taken in Closed Session, if any.

1. No action taken.

### F. COMMUNICATIONS

#### 1. Comments from the public

No comments.

#### 2. Recognition of the community

Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a Board Member if you are not able to attend.

- The board wanted to recognize Lori Longo for volunteering to help with the head lice check
- The board wanted to thank Shannon Heidemann for organizing the Dad and daughter dance as well as the mom and son dance, both of which were beautifully executed and thoroughly enjoyed by participants.
- Chris recognized Brittany Deane for her efforts at her job as well as helping out in the main office.
- The board wanted to recognize Rebecca Matthews for managing the yard duty as a volunteer and doing such a great job at it.
- The board recognized Chris for his extensive efforts on Prop 39 and enrollment.
- The board recognized Alex for her years of leadership and the extraordinary effort she expended to keep Spark afloat until Chris was hired.
- The board wanted to thank David Randolph for his facility analysis on the District's current facility lease and proposed future Prop 39 offer.
- Thanks from Chris and the board to all of the parents who attended and addressed the Sunnyvale School District board meeting on March 17.

#### 3. Announcements

None

### G. CONSENT AGENDA

1. Minutes from March 7, 2016

Laura made a motion to approve, Niti seconded it. Motion approved 4-0 with Niti, Alex, Jane and Laura voting affirmatively.

### H. OLD BUSINESS

1. Director's Report – Chris

- Attended CCSA conference. Chris discussed his research into potential off site locations for Spark, short and long term.
  - Martha attended first session of CBO training from CSDC (Charter School Development Center).
  - The Public Charter School Grant Program (PCSGP) audit is scheduled for April 6-7. Staff is shooting for the end of March to have all documents together to provide to auditor in advance.
  - Chris held SEL workshop with parents. Outlined two specific programs he would consider: Responsive Classroom and Ruler (Yale University). He will meet with staff and parents again to get more input, and then make a recommendation to the Board.
2. Enrollment Report – Chris  
We have gotten 160 in district applications and 153 out of district, for a total of 314. Applications continue to come in. Chris is currently accepting students. Chris discussed classroom configurations.
  3. Prop 39 and facilities update – Chris  
March 29 is the next Sunnyvale School district meeting about Prop 39.

## **I. NEW BUSINESS**

1. Review and approve PCSGP audit related policies and documents – Martha, Chris  
Discussed materials that board will be collecting or developing for adoption before the audit.
2. Review and approve calendar for 2016/17 school year – Chris  
Jane made motion to approve calendar, Laura seconded the motion. Motion passed 4-0 with Alex, Jane, Niti and Laura voting in favor.

## **J. ADJOURN**

Meeting adjourned at 9:25 PM