



**Spark Charter School
Special Board Meeting**

297 N. Frances St.
Sunnyvale, 94085

Monday, February 9, 2015
7:00 p.m.

A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> x </u>
	Christine Hernandez	<u> x </u>	Laura Stuchinsky	<u> x </u>
	Alyson Abrego	<u> x </u>		

B. Approval of Agenda

Moved _____ Seconded _____ Board Action _____

C. Comments from the Public Regarding Closed Session Items

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.

No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.

D. Closed Session

- 1. Public Employment: Title: Curriculum Director

E. Reconvene to Open Session

- 1. Report out on action taken in Closed Session, if any.

F. Comments from the Public

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G. Announcements

The members of the Board may give brief announcements/reports on any activities related to their duties as members of the Spark Charter School Governing Board.

H. Action/Information Items

- 1. Board decision to ratify/approve Curriculum Director employment agreement
- 2. Board update concerning possible Health Benefit Options and Related Plans
- 3. Revolving loan application progress update

4. Open Enrollment: Debrief of first info session and planning of next sessions
5. Outreach: Discuss outreach plan for coming info sessions
6. Fundraising: continue discussion and planning; design subcommittee
7. Financials: present status and discuss loan possibilities
8. Spark's promotional video: planning update
9. 501c3 filing status update
10. Approve 1/26/2015 minutes (attached)

I. Adjourn



**Spark Charter School
Special Board Meeting Minutes**

297 N. Frances St.
Sunnyvale, 94085

Monday, January 26, 2015
7:00 p.m.

A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> </u>
	Christine Hernandez	<u> </u>	Laura Stuchinsky	<u> x </u>
	Alyson Abrego	<u> x </u>		

B. Approval of Agenda

Moved Alyson Seconded Laura Board Action 3-0 approved

C. Comments from the Public Regarding Closed Session Items

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.

No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.

D. Closed Session

Public Employment: Title: Curriculum Director

E. Reconvene to Open Session

No Report

F. Comments from the Public

None

G. Announcements

None

H. Action/Information Items

1. Back office provider pre-launch service update: present data from companies consulted. Board decision to contract with back office provider.
Motion by Laura to use CSMC as back office provider. Seconded by Alyson, Approved on 3:0 vote. (Laura, Alyson, and Alex voted yea).
2. Finances update: present status of finances and discuss loan
Discussed priorities regarding cash flow.
3. Board update concerning possible Health Benefit Options and Related Plans

Discussed

4. After school (ASES) grant status update
Discussed. Laura will do some research for application.
5. Revolving loan: design subcommittee for work related on revolving loan
Discussed. Alex will investigate.
6. Open Enrollment: info sessions planning update
Laura will identify sites for sessions and book dates.
7. Spark's promotional video: progress update
Discussed timing and next steps.
8. Fundraising: continue discussion and planning; design subcommittee
Gayatri is reconvening committee.
9. 501c3 filing status update
Submitting application this week.
10. Discuss adding a "consultants" page to our website where we can profile paid consultants
Discussed. Continue to next mtg.
11. Approve 01/19/2015 minutes (attached)
Laura made motion to approve minutes. Motion seconded by Alyson. Approved 3:0. (Laura, Alyson, and Alex voted yea).

I. Adjourn

President adjourned the meeting at 9:50 pm.