



**Spark Charter School
Special Board Meeting**

297 N. Frances St.
Sunnyvale, 94085

Monday, January 26, 2015
7:00 p.m.

A. Opening of Meeting by Board President

Roll Call Alexandra Zdravkovic _____ Jane Lii _____
 Christine Hernandez _____ Laura Stuchinsky _____
 Alyson Abrego _____

B. Approval of Agenda

Moved _____ Seconded _____ Board Action _____

C. Comments from the Public Regarding Closed Session Items

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.

No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.

D. Closed Session

1. Public Employment: Title: Curriculum Director

E. Reconvene to Open Session

1. Report out on action taken in Closed Session, if any.

F. Comments from the Public

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G. Announcements

The members of the Board may give brief announcements/reports on any activities related to their duties as members of the Spark Charter School Governing Board.

H. Action/Information Items

1. Back office provider pre-launch service update: present data from companies consulted. Board decision to contract with back office provider.
2. Finances update: present status of finances and discuss loan
3. Board update concerning possible Health Benefit Options and Related Plans
4. After school (ASES) grant status update

5. Revolving loan: design subcommittee for work related on revolving loan
6. Open Enrollment: info sessions planning update
7. Spark's promotional video: progress update
8. Fundraising: continue discussion and planning; design subcommittee
9. 501c3 filing status update
10. Discuss adding a "consultants" page to our website where we can profile paid consultants
11. Approve 01/19/2015 minutes (attached)

I. Adjourn

**Spark Charter School
Minutes Regular Board Meeting**

297 N. Frances St.
Sunnyvale, 94085

Monday, January 19, 2015
7:00 p.m.

A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> x </u>
	Christine Hernandez	<u> x </u>	Laura Stuchinsky	<u> x </u>
	Alyson Abrego	<u> x </u>		

B. Approval of Agenda

Moved	Alyson	Seconded	Laura	Board Action	5:0
	_____		_____		approved

C. Comments from the Public Regarding Closed Session Items

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.

No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.

D. Closed Session

2. Public Employment: Title: Executive Director/Principal; Curriculum Director

E. Reconvene to Open Session

1. Report out on action taken in Closed Session, if any.

Board voted affirmatively to approve offer to ED candidate, pending reference check, health benefits, and term and work schedules.

F. Comments from the Public

None

G. Announcements

None

H. Action/Information Items

1. Board decision to ratify/approve Executive Director employment agreement

Laura: made motion to approve employment agreement, pending revision of term and work schedule (item 1); healthcare benefits (item 3A). Motion seconded by Jane. Vote: unanimous 5:0 yes.

2. Board update concerning possible Health Benefit Options and Related Plans
Continue to next meeting
3. Back office provider pre-launch service update: present data from companies consulted. Board decision to contract with back office provider.
Discussed. Jane will prepare brief comparison once second proposal received. Will revisit for decision next meeting.
4. Board insurance update: present data from companies consulted. Board decision to buy insurance policy.
Jane presented data from companies consulted. Motion by Laura to buy school insurance from Charter Safe for period between now and June 30, 2015. Seconded by Jane. 4:0 (Christine no longer present).
5. After school (ASES) grant: assign subcommittee to work on grant, due February 13, 2015.
Alex is assuming lead on this with support.
6. Open Enrollment: Discussion and info sessions planning
Discussed session planning.
7. Spark's promotional video: discuss timeline and assign subcommittee to finalize promotional video
Discuss scheduling videotaping next or following Sunday afternoon. Notice will be sent out to community inviting participation.
8. Fundraising: continue discussion and planning; design subcommittee
Carry over to next meeting.
9. 501c3 filing status update
Carry over to next meeting.
10. Approve 01/09/2015 and 01/12/2015 minutes (attached)
Motion to approve by Jane. Seconded by Alyson. Approved 4:0.

I. Adjourn

President adjourned meeting at 10:45 PM