



**Spark Charter School  
Regular Board Meeting**

Spark Charter School, Office  
739 Morse Avenue, Sunnyvale  
Tuesday, Jan. 19, 2016 - 6:30p.m.

**A. Opening of Meeting by Board President**

Roll Call	Alexandra Zdravkovic	<u>      x      </u>	Jane Lii	<u>      x      </u>
	Karen Gumaer	<u>      x      </u>	Laura Stuchinsky	<u>      x      </u>
	Niti Madan	<u>      x      </u>		<u>                  </u>

**B. Approval of Agenda**

Moved   Karen                   Seconded   Jane                   Board Action   5-0 approved  

**C. Comments from the Public**

None

**A. Review/Discussion/Updates**

1. Budget review and discussion  
New budget includes all new positions, including estimate for EL teacher position. Bill is checking the status of Spark’s special education account with County, including amounts spent to date for different services.
  
2. PCSGP funds update and review; discuss plan for remaining funds  
CDE is sending check for expenses submitted previously. We have until the end of July to spend all grant funds. CDE is looking for an extension of the grant deadline by a year for expending all funds. We will hear in March if that is approved or not. We have spent approximately 30% of the grant to date. Discussion of plan for remaining PCSGP funds continued to a future meeting.

**D. Closed Session**

1. Public Employment: Curriculum Consultant, Executive Director
2. Public Employee Performance Evaluation: Executive Director

**E. Reconvene to Open Session**

1. Report out on action taken in Closed Session, if any.  
Laura made a motion that Spark offer Christopher Mahoney the Executive Director position. Karen seconded the motion. Approved 5-0 with Jane, Alexandra, Karen, Niti, and Laura voting affirmatively.  
Chris Mahoney accepted offer. Chris will start on Monday, January 25, 2016.
  
2. Report out on action taken in Closed Session, if any.  
Item postponed to next meeting.

**F. Comments from the Public**

Shannon Heidemann, a Spark parent and Special Education specialist spoke to item H.3. She suggested that Spark schedule a positive behavior approach in service day and make sure that teachers are being supported. This would link in with Spark’s SEL program.

## **G. Announcements**

Alex went to LCAP training with County last week. The presenter made a point about actively seeking input from parents and students. Alex will download and circulate the power point presentation.

Jane attended the Six Seconds Training at Spark. Teachers were very engaged. The training had lot of practical information on how to work with emotions and de-escalate conflicts.

Alex attended SEL committee meeting with a group of parents on Saturday, January 16.

## **H. Review/Discussion/Updates**

### **3. Special Education Services update and discussion**

Spark has a full team of special education specialist, but has not yet been able to find a speech therapist despite trying multiple avenues. The need for speech is approximately one hour per week. Spark will continue its search, including a posting on EdJoin.

Charter must attend three special education trainings a year by County on fundamentals, legal requirements and best practices under our MOU. No trainings are available the remainder of the year according to county website. Alex will find out if we can take comparable trainings elsewhere to satisfy requirement if necessary.

### **4. Open Enrollment outreach plan update**

Laura and Alex drafted an Outreach plan to share with board and PSC. Continue discussion next meeting.

### **5. After school program update**

Began discussion about ways to augment after school programming.

## **I. Review and Action Items**

### **1. Employee benefits policy review and ratification**

Employee benefits policy as stated in Employee handbook was reviewed. No changes made to existing policy.

## **H. Adjourn**

Meeting adjourned at 10:35pm.