



**Spark Charter School
Regular Board Meeting**

297 N. Frances St.
Sunnyvale, 94085

Monday, January 19, 2015
7:00 p.m.

A. Opening of Meeting by Board President

Roll Call Alexandra Zdravkovic _____ Jane Lii _____
 Christine Hernandez _____ Laura Stuchinsky _____
 Alyson Abrego _____

B. Approval of Agenda

Moved _____ Seconded _____ Board Action _____

C. Comments from the Public Regarding Closed Session Items

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.

No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.

D. Closed Session

- 1. Public Employment: Title: Executive Director/Principal; Curriculum Director

E. Reconvene to Open Session

- 1. Report out on action taken in Closed Session, if any.

F. Comments from the Public

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G. Announcements

The members of the Board may give brief announcements/reports on any activities related to their duties as members of the Spark Charter School Governing Board.

H. Action/Information Items

- 1. Board decision to ratify/approve Executive Director employment agreement
- 2. Board update concerning possible Health Benefit Options and Related Plans
- 3. Back office provider pre-launch service update: present data from companies consulted. Board

decision to contract with back office provider.

4. Board insurance update: present data from companies consulted. Board decision to buy insurance policy.
5. After school (ASES) grant: assign subcommittee to work on grant, due February 13, 2015.
6. Open Enrollment: Discussion and info sessions planning
7. Spark's promotional video: discuss timeline and assign subcommittee to finalize promotional video
8. Fundraising: continue discussion and planning; design subcommittee
9. 501c3 filing status update
10. Approve 01/09/2015 and 01/12/2015 minutes (attached)

I. Adjourn

**Spark Charter School
Special Board Meeting Minutes**

297 N. Frances St.
Sunnyvale, 94085

Monday, January 9, 2015
7:00 p.m.

A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> x </u>
	Christine Hernandez	<u> x </u>	Laura Stuchinsky	<u> x </u>
	Alyson Abrego	<u> </u>		

B. Approval of Agenda

Moved Laura Seconded Christine Board Action **4-0**

C. Comments from the Public

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Nathan Merlin, Sunnyvale commented about item 1. He shared his understanding that there are valid reasons to keep or discard the lottery and mentioned that he did not have an opinion on the matter.

D. Board Members Reports

Alexandra reported that the Executive Director/Principal draft contract will be available for the next meeting. Christine reported that the on-line enrollment package was ready to post on Monday January 12, 2015.

E. Action, Discussion, Information Items

1. Lottery: discuss and decide whether to keep March 2014 lottery results for school year 2015-16 enrollment.

The primary responsibility of the Spark Board of Directors is to protect the overall viability of the school for the benefit of the public. After consulting with several experts, Spark has learned that there could be a very significant financial risk, as well as some legal risk, in keeping last year's lottery.

Laura motions that Spark not retain the March 2014 lottery. Alexandra seconds. 4-0 unanimous vote to not retain the March 2014 lottery.

F. Adjourn

President adjourned meeting at 10:05 PM

**Spark Charter School
Special Board Meeting Minutes**

297 N. Frances St.
Sunnyvale, 94085

Monday, January 12, 2015
7:00 p.m.

A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> x </u>
	Christine Hernandez	<u> x </u>	Laura Stuchinsky	<u> x </u>
	Alyson Abrego	<u> </u>		

B. Approval of Agenda

Moved Jane Seconded Alexandra Board Action **4-0**

C. Public Comments on Closed Session Items

None

D. Adjourn to Closed Session

Code § 54957(b), Employment: Executive Director/Principal

E. Reconvene to Open Session (~8:00pm)

1. Report from Closed Session: no action taken

F. Comments from the Public

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No public comments.

G. Board Members Reports

No reports.

H. Action, Discussion, Information Items

11. CSDC developer membership: discuss and decide

Hold off for now.

12. Back office provider Pre-launch service: discuss starting date and assign subcommittee to prepare proposal, incl. comparison study

Jane and Alex will serve as subcommittee. They will research options and return to board with proposal. The objective is to start a back office pre-launch service in February.

13. Board insurance: discuss starting date and assign subcommittee to prepare proposal, incl. comparison study.

Jane reported on research to date on Charter Safe. Jane is gathering info on two other firms and will report at the next meeting.

14. Extend Education Operations Consultant contract: discuss and decide

Motion by Christine, seconded Jane to extend the Education Operations Consultant contract hours for 20 additional hours, for a total of 30 hours. Action 4:0 in favor.

15. Open Enrollment: Discussion and info sessions planning

Synchronizing dates for key presenters.

16. Spark's promotional video: discuss timeline and assign subcommittee

Hold until next meeting.

17. Fundraising: design subcommittee. Discussion and planning, incl.501c3 status update

Discussed various fundraising ideas, topic to be continued at next meeting.

501c3 status update: the application will be submitted in the next two weeks.

18. Approve 11/03/2014, 12/14/2014, 12/22/2014, and 01/05/2014 minutes (attached)

Jane made a motion to approve the 11/03/2014, 12/14/2014, 12/22/2014, and 01/05/2014 minutes. Laura seconded the motion. Board voted 4:0 to approve the motion.

Motion by Alexandra to modify the wording in Spark's 12/15 minutes to make it explicit that the Board received and reviewed the Executive Director salary comparison data prepared by Alexandra. Laura seconded the motion. Board voted 4:0 to approve the motion.

I. Return to Public Comments

None

J. Adjourn

President adjourned meeting at 10:20 PM