



**Spark Charter School
Special Board Meeting Minutes**

297 N. Frances St.
Sunnyvale, 94085

Monday, January 12, 2015
7:00 p.m.

A. Opening of Meeting by Board President

Roll Call	Alexandra Zdravkovic	<u> x </u>	Jane Lii	<u> x </u>
	Christine Hernandez	<u> x </u>	Laura Stuchinsky	<u> x </u>
	Alyson Abrego	<u> </u>		

B. Approval of Agenda

Moved Jane Seconded Alexandra Board Action 4-0

C. Public Comments on Closed Session Items

None

D. Adjourn to Closed Session

Code § 54957(b), Employment: Executive Director/Principal

E. Reconvene to Open Session (~8:00pm)

1. Report from Closed Session: no action taken

F. Comments from the Public

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda.

No action can be taken on an item not on the agenda at this time, but may be referred to the governing board or put on a future agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic.

No public comments.

G. Board Members Reports

No reports.

H. Action, Discussion, Information Items

1. CSDC developer membership: discuss and decide
Hold off for now.
2. Back office provider Pre-launch service: discuss starting date and assign subcommittee to prepare proposal, incl. comparison study

Jane and Alex will serve as subcommittee. They will research options and return to board with proposal. The objective is to start a back office pre-launch service in February.
3. Board insurance: discuss starting date and assign subcommittee to prepare proposal, incl. comparison study.

Jane reported on research to date on Charter Safe. Jane is gathering info on two other firms and will report at the next meeting.

4. Extend Education Operations Consultant contract: discuss and decide

Motion by Christine, seconded Jane to extend the Education Operations Consultant contract hours for 20 additional hours, for a total of 30 hours. Action 4:0 in favor.

5. Open Enrollment: Discussion and info sessions planning

Synchronizing dates for key presenters.

6. Spark's promotional video: discuss timeline and assign subcommittee

Hold until next meeting.

7. Fundraising: design subcommittee. Discussion and planning, incl.501c3 status update

Discussed various fundraising ideas, topic to be continued at next meeting.

501c3 status update: the application will be submitted in the next two weeks.

8. Approve 11/03/2014, 12/14/2014, 12/22/2014, and 01/05/2014 minutes (attached)

Jane made a motion to approve the 11/03/2014, 12/14/2014, 12/22/2014, and 01/05/2014 minutes. Laura seconded the motion. Board voted 4:0 to approve the motion.

Motion by Alexandra to modify the wording in Spark's 12/15 minutes to make it explicit that the Board received and reviewed the Executive Director salary comparison data prepared by Alexandra. Laura seconded the motion. Board voted 4:0 to approve the motion.

I. Return to Public Comments

None

J. Adjourn

President adjourned meeting at 10:20 PM