



**Spark Charter School  
Board Meeting Minutes**

297 N. Frances St.  
Sunnyvale, 94085

Monday, January 5, 2015  
7:00 p.m.

**A. Opening of Meeting by Board President**

Roll Call	Alexandra Zdravkovic	<u>        x        </u>	Jane Lii	<u>        </u>
	Christine Hernandez	<u>        x        </u>	Laura Stuchinsky	<u>        x        </u>
	Alyson Abrego	<u>        </u>		

**B. Approval of Agenda**

Moved Christine      Seconded Alex      Board Action 3-0

**C. Public Comments on Closed Session Items**

none

**D. Adjourn to Closed Session**

Code § 54957(b), Employment: Principal, curriculum architect

**E. Reconvene to Open Session (~7:45pm)**

Report from Closed Session: no action take

**F. Comments from the Public**

No comments

**G. Board Members Reports**

No comments

**H. Action, Discussion, Information Items**

1. Plan next steps for Spark’s promotional video

Discussed. Will revisit next mtg.

2. Modify regular Board Meeting schedule: Move to bimonthly regular meeting (first and third Monday of the month) instead of monthly meetings (first Monday of the month).

Christine made motion to move to bimonthly regular meeting (first and third Monday of the month) instead of monthly meetings. Laura seconded motion. Board voted 3-0 in favor.

3. PCSGP grant: Information about status

Discussed current budget.

4. Employee Handbook/policies: Discuss process

Will work with consultant regarding health insurance policy and contracts

5. Hiring: Discuss hiring timeline and March county job fair

Discussed high level. Will continue item to late January.

**6.** Pre-launch service for accounting and budgeting: Discuss options and timing  
Discussed briefly. Will revisit later in January.

**7.** Board insurance: Discuss options and timing  
Will work with consultant on insurance

**8.** Fundraising: Discussion and planning, incl.501c3 status update  
Postponed to net meeting

**9.** Open Enrollment: Discussion and info sessions planning  
Website has been upgraded so we can do online registration. Christine is revising Spark application form.  
Christine will post on January 12.

**10.** Approve 12/22/2014 minutes (attached)  
Christine made motion to approve, Laura seconded motion. Board voted 3:0 to approve.

**I. Return to Public Comments**

None

**J. Adjourn**

President adjourned meeting at 10:05pm